



## COMPANY CODE REQUEST FORM

Please send the completed form to  
[enquiries@ntuclearninghub.com](mailto:enquiries@ntuclearninghub.com)

Fields marked as \* are mandatory, please fill in the required information

### **Company Details\***

Name of Company\* :

Address\* :

Industry\* :

### **Contact Person\***

Salutation\*: Mr / Mrs / Ms / Mdm (Please delete accordingly)

Name\* :

Designation\* :

Tel (O)\* :

Fax :

Email\* :

### **Contact Person (2) - Optional**

Salutation\*: Mr / Mrs / Ms / Mdm (Please delete accordingly)

Name :

Designation :

Tel (O):

Fax :

Email\* :

### **Service Request\*: (Please mark 'X' on either option below)**

We are a new user, please issue us a company code

We have forgotten our company code, please advise us our existing code

Please allow up to 3 working days for processing.

### **Declaration of request**

By submitting the request, we declare that the information given is true and correct. I also understand that the request may be subjected to further verification from NTUC LearningHub before a company code is issued.

Date

### **For Official Use Only**

Approved and issued

Rejected

Code Issued :

Received by / Date

Processed by

Date